



Conrad Elementary School

PO Box 520, 825 Conrad St
Prince Rupert, B.C. V8J 3R7

Phone: (250) 624-4935
Fax: (250) 627-4164

Newsletter #2

October 3rd, 2025



It is hard to believe that it is already October!

We are thankful for our Conrad Families & hope you enjoy a restful Thanksgiving!

IMPORTANT DATES TO NOTE

Monday, October 6 th	School Picture Day (Shutter Shack)
Thursday, October 9 th	Whole-School Turkey Lunch
Monday, October 13 th	Thanksgiving – School Closed
Wednesday, October 15 th	PAC Meeting in Library, 5:30pm (AGM)
Thursday, October 16 th	Great BC Shake Out @ 10:17am
Wednesday, October 15 th & Thursday, October 16 th (AM)	IEP Meetings
Monday, October 20 th	PAC & Grade 5 Bake Sale
Thursday, October 23 rd	PAC No 1 Lunch Forms Due to Office by Noon
Friday, October 24 th	Pro D Day – No School
Thursday, October 30 th	PAC No 1 Lunch
Friday, October 31 st	Halloween
Wednesday, November 5 th & Thursday, November 6 th	Early Dismissal at 1:55pm & Parent Teacher Connections

ALLERGY AWARE

Conrad is an allergy aware school. There are many students with food allergies and sensitivities, some with anaphylactic reactions. Being allergy aware means that we are mindful of allergies and sensitivities, so we are asking our Conrad community to take the necessary precautions and hygiene steps when eating recess snacks and lunch in the classrooms.

SCHOOL SUPERVISION

Please note that morning supervision duty at Conrad does not start until **8:40am** and is only provided at the back of the school. Upon arriving at Conrad Elementary, students are invited to join The Breakfast Club in the gym with Miss Tina; it opens at 8:30am and is available until 8:55am. Students are also invited to join Ms. Danielle in the Library from 8:30-8:55am. Students are otherwise invited to play in the field and playground until the 8:55am Welcome Bell; please remind your child(ren) that wandering halls and going to classrooms before 8:55am is not permitted. At the Welcome Bell, students are to line up at their designated line ups to be welcomed into the school for the Morning Session which begins at 9:00am.



BELL SCHEDULE

- 8:55am - Welcome Bell
- 9:00am – Morning Session begins
- 10:30 to 10:45am - Recess
- 12:00 to 12:45pm - Lunch **Divisions 1-5 eat first in the classroom (12-12:20pm), then play outside (12:20-12:45pm); Divisions 6-9 play first outside (12-12:20pm), then eat in their classroom (12:20-12:45pm)*
- 2:55pm - Dismissal

If students arrive late, they must check in at the office to tell Miss Jan before heading to their classrooms. Families are asked to please be prompt when picking up at the end of the day. Please pick up your child(ren) at their designated exits and avoid coming too early as this disrupts their end-of-day classroom routines. Please note that we do not offer after school supervision. Children are expected to either be picked up or go directly home as instructed by their families. **The office is extremely busy and we cannot guarantee that messages make it to your child in time.** For this reason, please make arrangements **BEFORE** sending your child(ren) to school for the day. Thank you for helping to ensure that our students are safe.

SCHOOL SUPPLIES

School supplies were ordered in bulk by the school at the end of June. We are asking Conrad families to pay \$35 for students in Kindergarten to Grade 2, and \$40 for students in Grades 3 to 5 to put towards this bulk order. Miss Jan can take payments at the office, or you can send an e-transfer to eftconrad@sd52.bc.ca. Please put your child's name in the comments so we know who the payments are for. If paying by cash, please bring correct amount as we cannot make change. *Thank you!*

BREAKFAST AND LUNCH PROGRAMS

Conrad Elementary has a daily Breakfast Program that is open to all students. It is located in the Gym and is run by Miss Tina. Students can enter through the front doors after 8:30am to enjoy some healthy food before their day at school. The Lunch Program offers lunches for students who submit forms and payment. **Forms must be signed by families and renewed monthly.** Lunch Program forms were sent home last week; extra forms are available inside the school front doors. There is now an online payment option; families can send electronic fund transfers to eft@sd52.bc.ca to pay for the lunch program. Please remember to include the name of the school and your child(ren) and that it is for the lunch program. Lunches are not made on site; they only provide lunches for those who sign up. In order to ensure that no students go hungry, please ensure these forms are signed and handed in. *Thanks!*

LUNCH

Conrad lunch break is from 12-12:45pm; Divisions 1-5 eat in their classrooms from 12-12:20pm, then head outside to play from 12:20-12:45pm. Divisions 6-9 play outside from 12-12:20pm, then come inside to eat from 12:20-12:45pm. We encourage students to go home for lunch. This provides a break in the day and a reset for many students. If students are on the Lunch Program, they can take their lunch home to enjoy. Staying for lunch at Conrad is a privilege and students are expected to eat in their classrooms, clean up after themselves and follow Conrad's Code of Conduct. Unacceptable behaviour could result in you having to make alternate arrangements for your child during the lunch break. If your child(ren) intend to stay for lunch, please discuss with them the above



expectations, and that they are not to leave the school grounds at any time. Behavior expectations also apply during the lunch hour. Please note that there are no microwaves or kettles for student use at lunch; please provide lunches that can be eaten as is. As well, if their lunch requires utensils, please pack them in their lunch; our school has a very limited supply on hand. *Thanks for your cooperation and understanding!*

PARKING

A friendly reminder that the parking lot to the right of the building is for staff only. Families are invited to find parking on Conrad Street or Hays Cove Avenue. Also, **please do not park in the bus loading/unloading area in front of the school.** This area is reserved for **bus use only** before and after school, as well as at the beginning and end of the lunch hour. Finally, please avoid parking on the yellow line near crosswalks; this decreases visibility of children crossing at the crosswalk. *We appreciate your help in making sure our students stay safe!*

COMMUNICATION

Please let the office know of any changes in contact information. In addition to a monthly newsletter, school communication is delivered via the Conrad website, Conrad Facebook page, email and phone.

PHOTO DAY

Shutter Shack will be at Conrad on Monday, October 6th for pictures. On this note, please let the office know if you prefer to NOT have your child(ren)'s picture shared and/or posted. **Conrad does so many amazing things; we often like to share on social media. If you object, please contact the office to let us know. Thanks!**

PARENT ADVISORY COUNCIL (PAC)

Conrad Elementary has a PAC that meets once a month. The PAC is an important aspect of the school. *Did you know that you are automatically a member of the Conrad PAC as a parent/guardian?* PAC members have the chance to participate in your child(ren)'s education and school life. We would love your help in organizing special events and activities for our students. The next PAC meeting of the year will be on Wednesday, October 15th in the Conrad Library at 5:30pm and will be the AGM. Child minding provided. *We hope to see you there!*

For PAC popcorn, please have your child pay \$1 to **their teacher** by the **Thursday before**. *EMT is an option. If using this option, please send to **conradpac22@gmail.com**, password: popcorn23 and add your child's name and teacher in the notes. Pay for the rest of the year for only \$23.*

The next hot lunch will be from No 1 Catering. The lunch will be on Thursday, October 30th; payments will be due to the office by Thursday, October 23rd. As this is a PAC event, please send payments to **conradpac22@gmail.com**.

THANKSGIVING

It has become an annual tradition at Conrad for the Conrad Team to put on a whole-school Turkey Lunch for our entire school to enjoy. This year, our Turkey Lunch will be on Thursday, October 9th. If your child(ren) do not like turkey, please pack them a lunch that they can enjoy while we all join for lunch in our Gym on this special day.

Monday, October 13th is Thanksgiving Day. There is no school on this day. We wish you and your families a restful long weekend and are thankful that you are part of our Conrad Community.



GREAT BC SHAKE OUT

On Thursday, October 16th at 10:17am, Conrad will be participating in the Great BC Shake Out, a provincial earthquake drill to practice and prepare for potential earthquakes.

PROFESSIONAL DEVELOPMENT DAY

The next non-instructional day will be on Friday, October 24th. There will be no school for students on that day.

HALLOWEEN AT CONRAD

Conrad will be celebrating Halloween on Friday, October 31st. Students and staff are invited to wear their Halloween costumes to school. Please contact your child(ren)'s classroom teacher for specific activities for your child(ren)'s class(es). Also, please ensure that costumes are appropriate and that your child is able to move freely in them, use the bathroom, as well as dress themselves in them.

CONRAD SCHOOL WEBSITE

Our school website has important information and links to educational websites. Please take time to browse the site. The monthly newsletters will be posted on the website. The address is: <http://conrad.rupertschools.ca/>. As well, please join us on Facebook; search (Conrad Elementary School). 

We look forward to connecting with families this year!

Mrs. Marogna

Principal

